



CANADIAN NATIVE NATIONAL FASTBALL CHAMPIONSHIPS

**OFFICIAL TOURNAMENT
HOST APPLICATION & BID FORMAT**

For First Nation Communities and/or Related Organizations

Submit your completed application to:
Canadian Native Fastball Association

C/o Randy Potskin, President
Parkwood Place 1600 – 15th Avenue Suite 201
Prince George, British Columbia
V2L 3X3

Email: randy.potskin@nativefastball.ca

CANADIAN NATIVE NATIONAL FASTBALL CHAMPIONSHIPS

COMMUNITY /ORGANIZATION HOSTING APPLICATION FORM

Applicant Name: _____

Address: _____

City, Province: _____

Postal Code: _____

Contact Person: _____

Position: _____

Phone (r): _____

Phone (b): _____

Email: _____

Website: _____

Event Location: _____

Facility/Site: _____

Facility Address: _____

Diamond Information: Total # of Diamonds_____ **(Note: Must have a minimum of 6 diamonds)*

Total # of Diamonds with Lights_____ **(Note: Must have at least 1 diamond with lights)*

PROPOSAL FORMAT: *(Please attach the following information to this application form in word or powerpoint format.)

- 1. Applicant background information.** *(Identify previous experience in hosting events.)
- 2. Proposed Accommodations**
- 3. Proposed Administration of Tournament Information / Records**
- 4. Proposed Advertisement/Marketing Program** *(Include Website program)
- 5. Proposed Camping Facilities**
- 6. Proposed Operational Budget**
 - a. Revenues**
 - 1. Organization Contribution**
 - 2. Corporate Sponsors**
 - 3. Team Entry Fee's:**
 - a. Senior's (Men & Women) capped at \$1,000.00 - estimate @ 64 teams**
 - b. Master's (Men & women) capped at \$750.00 - estimate @ 20 teams**
 - b. Expenses**
 - **Host Community - Committee Expenses**
 - 1. Coordinator Salary** *(If volunteer – indicate in kind contribution)
 - 2. Advertisement, Marketing and Promotions, Accommodations, Materials and Supplies, Travel, Telecommunications/Faxes and other exp. at discretion**
 - **Tournament Expenses**
 - 1. Advertisement Campaign + Banners**
 - 2. Ball Diamonds (Facilities)**
 - 3. Entertainment**
 - 4. Game Announcers**
 - 5. Game Star Awards**
 - 6. Gold, Silver & Bronze Medals**
 - 7. Insurance**
 - 8. MVP Awards - All positions - All categories**
 - 9. Tournament MVP**
 - 10. Cash Prize Payout Projections for:**
 - a. Senior Men/Women**
 - b. Master Men/Women**
 - 11. Team Information Packages**
 - 12. Trophies**
 - 13. Umpire (Chief Umpire)**
 - 14. Sponsorship Programs**
 - 15. Tournament Programs**
 - 16. Accommodations for Senior Champions (Previous Winners) – 10 Rooms**
 - 17. Accommodations for Chief Umpire**
 - **National Committee Expenses**
 - 1. Accommodations for CNFA Executive Board Members.** (6 rooms - dbl @ 5 nights)
 - 2. Weekend Passes for National Committee Members**
 - 3. Travel and accommodation expenses for C.N.F.A. Committee member to visit host community prior to Canadians.**
 - 4. Website management fee @ \$5,000.00**
- 7. Proposed Restaurants/Venues**
- 8. Proposal Social Events/Entertainment**
- 9. Proposed Workplan**
- 10. Gate Fees capped at: \$10.00/person or \$30.00 weekend pass / 12 and under & 65 and over free**

APPLICATION REQUIREMENTS:

To complete your application, please attach the following:

- A letter of intent signed by both the Chief/President and Band Administrator/Treasurer of your community/organization guaranteeing the prize payout.
- An organizational chart outlining your committee and the duties. *(Provide names of designated personnel.)
- Sanction letters from the following applicable agencies:
 - ◆ Provincial Softball Association - Tournament sanction permit.
- Provide a copy of your insurance coverage.
- Provide letters of acknowledgment from agencies and individuals that have pledged support for this event. For example:
 - ◆ Chief and Council or Municipal Government
 - ◆ Facility/Site Operator
 - ◆ Other Granting Agencies
 - ◆ Sponsors
- Any additional information to support your application.

DECLARATION:

We, the undersigned, declare that all information is correct. We understand that if actual events, participation and other data differ from the information presented in our bid, our organization may be subject to paying a fine to the Canadian Native National Fastball Association upon completion of tournament.

We also declare that we have read the Criteria and agree to all conditions contained therein and we agree to adhere to the Applicant Requirements and Accountability.

Authorized by:

_____	_____	_____
President	Signature	Date
_____	_____	_____
Treasurer	Signature	Date